



APPENDIX A: PRE-APPLICATION

WATERSHED PROJECTS GRANT PROGRAM LOCAL AND REGIONAL - ROUND 1

PRE-APPLICATION OVERVIEW

To participate in the **Watershed Projects Grant Program: Local and Regional - Round 1** funding, applicants must demonstrate applicant eligibility and proposed project eligibility for U.S. Department of Housing and Urban Development’s Community Development Block Grant Mitigation (CDBG- MIT) requirements, outlined within HUD’s Federal Register Notice Docket [No. FR-6109-N-02](#), and the program funding requirements, as detailed within the pre-application packet. The Office of Community Development (OCD) will review the pre-application for compliance with the National Objectives outlined by HUD and other federal and program eligibility requirements.

The applicant must submit or complete the pre-application online at watershed.la.gov. Pre-applications must be marked as received by OCD by 3 p.m. Jan. 17, 2020. OCD will issue requests for further information or clarification, as needed. Upon successful and satisfactory completion of the pre-application, the applicant will be authorized to move forward to submit an application. Timely and accurate response to any correspondence from OCD is required for a pre-application to progress to full application.

The **pre-application** includes the following sections:

SECTION A. APPLICANT INFORMATION AND CERTIFICATIONS

Complete Section A only through the online pre-application form and attach the entire pre-application document to your submission once complete.

SECTION B. PROPOSED PROJECT DESCRIPTION

- Identify the location of the project and provide a project location map that identifies all key project features.
- Provide a narrative of the problem the proposed project will address.
- Identify which eligible mitigation action(s) the project incorporates and provide a brief narrative description of the project, including how it addresses future flood risk and uses engineering, planning and environmental best practices.
- Indicate the stage of development of the project, including budget estimates.



- Describe alternatives to the proposed project, including the no-action alternative. Include a description of how you plan to carry out the operations and maintenance of the project.

SECTION C. DESCRIPTION OF PROJECT BENEFICIARIES

Because the project must be located in OR benefit a HUD or LA-identified MID, applicants must provide information about project beneficiaries to determine eligibility for the CDBG-MIT funding, including:

- Describe the project’s primary intended beneficiaries, referencing the intended national objective of the proposed project.
- Indicate the projected LWI provisional watershed regions that will benefit in flood risk reduction and/or restoring or maximizing the natural and beneficial functions of the floodplain as a result of the proposed project.

SECTION D. PLANNING REQUISITES

As a condition of receiving Round 1 funding, the applicant must show that the proposed project is in alignment with applicable state and local plans. While the project does not need to be listed in these plans, the applicant must demonstrate that the project helps to achieve stated goals and objectives. The project must address one or multiple future unmet mitigation needs described in the Mitigation Needs Assessment within the state’s [proposed Action Plan](#) for spending these funds.



PRE-APPLICATION

SECTION B. PROPOSED PROJECT DESCRIPTION

Please complete the following section and provide requested attachments.

PROJECT STREET ADDRESS		
If the project has multiple locations, please input the primary street address of the project. If the project does not have a definite street address, please input the approximate street address or nearest cross-street of the project.		
Street:		
City / Parish:	State: LA	Zip:
PROJECT GPS COORDINATES		
If the project has multiple locations, please input the primary GPS coordinates of the project (decimal degrees).		
Longitude:	Latitude:	
DESCRIPTION OF THE MITIGATION NEED		
Provide a brief description of the mitigation need(s) the proposed project is intended to address and include information on the type of flood hazard the proposed project will mitigate (e.g. storm surge, riverine flooding, tidal flooding etc.). Any mitigation needs must be consistent with those described in the Mitigation Needs Assessment of the state's proposed Action Plan to spend funds for these types of projects.		
Note: HUD defines mitigation as <i>those activities that increase resilience to disasters and reduce or eliminate the long-term risk of loss of life, injury, damage to and loss of property, and suffering and hardship, by lessening the impact of future disasters.</i>		
MAX 300 WORDS		Word Count:



MITIGATION ACTIONS

Proposed projects are encouraged to include more than one mitigation action. The below list is not meant to be comprehensive but help guide project review and technical assistance. Please select ALL components that will be employed by the project:

Floodplain Restoration and Preservation

- Floodplain reforestation
- Floodplain expansion/benching
- Stream Restoration
- Wetlands/marshland restoration/creation
- Conservation easements/Land acquisition
- Riparian buffers
- Other: _____

Flood Storage

- Detention basin
- Retention basin
- Bundled upstream projects
- Other: _____

Critical Facilities and Infrastructure Flood Mitigation

- Asset or system flood mitigation
 - Asset/system elevation or relocation
 - Asset/system hardening
 - Asset/system redundancies (i.e., backup power supply)
- Facility/structure flood mitigation
 - Wet/dry floodproofing
 - Relocation
- Grounds flood mitigation
 - Drainage
 - Levee or floodwall
 - Other _____

Physical Non-Structural Mitigation (Residential/Commercial/Agricultural/ Industrial)

- Elevation
- Voluntary acquisition
- Reconstruction
- Relocation
- Wet/dry-floodproofing (commercial only)

Stormwater Management—Gray Infrastructure

- Storm drain and culvert improvements
- Hardened channels
- Floodgates/flaggates
- Removal of impediments/ constrictions (spoil banks, weirs, bridge piling, etc.)

Stormwater Management—Green Infrastructure

- Stream daylighting
- Permeable pavement
- Green roofs
- Bioswales/Stormwater parks
- Green streets/urban tree canopy
- Rain Gardens/bioretention
- Cisterns and rainfall harvesting devices
- Subsurface infiltration
- Other: _____

Other innovative and/or replicable flood control activities

- Groundwater storage
- Levee realignment
- Community transformation activities
- List: _____



DESCRIPTION OF THE PROPOSED PROJECT

1. Please provide a brief project description. Include a description of how you plan to carry out the long-term operations and maintenance of the project.

MAX 300 WORDS

Word Count:



2. How will future flood risk be considered in the design of the proposed project? Please specifically reference future risks and mitigation needs in alignment with the Mitigation Needs Assessment included in the state's [proposed Action Plan](#) to spend funds on these types of projects.

MAX 150 WORDS

Word Count:

3. Round 1 is designed to fund implementation ready, low risk flood mitigation projects with no potential negative impacts on surrounding areas. In order to better understand the readiness of your project and the possible technical assistance required, please describe what tasks (other funding applications, studies, design, acquisition, etc.) have been completed related to this project (if any).

MAX 150 WORDS

Word Count:



PRELIMINARY PROJECT BUDGET <i>(more detailed budget will be submitted in the Application)</i>			
Project Funds	Amount	Source and Status	Use
CDBG-MIT	\$	OCD	
Local Funds	\$		
Private Funds	\$		
Other State Funds	\$		
Federal Funds	\$		
Other Funds	\$		
ESTIMATED TOTAL	\$		

SECTION C. DESCRIPTION OF PROJECT BENEFICIARIES

PROJECT BENEFITS – HUD REQUIREMENTS		
<p>OCD is required to meet a national objective for each project funded with CDBG-MIT funds. Depending on the type of project, different documentation will be required to meet the national objective. Please review the descriptions below and select the best fit for your project. Further documentation will be required in the full application. For further guidance on national objectives, please reference the Policies and Procedures manual located at watershed.la.gov under Round 1 Projects.</p>		
<p>Which best describes the CDBG-MIT national objectives that the proposed project addresses. Please check all that apply:</p>		
<input type="checkbox"/> L/M Income Area Benefit <input type="checkbox"/> L/M Buyouts	<input type="checkbox"/> L/M Housing Incentives <input type="checkbox"/> L/M Income Jobs	<input type="checkbox"/> Address an Urgent Mitigation Need
WATERSHED REGION		
<p>Please indicate which watershed region(s) the proposed project will benefit. The LWI has established provisional watershed regions (shapefiles for reference here) throughout the state. <i>It may be appropriate to select more than one watershed region.</i></p>		
<input type="checkbox"/> Region 1 <input type="checkbox"/> Region 2 <input type="checkbox"/> Region 3 <input type="checkbox"/> Region 4 <input type="checkbox"/> Region 5 <input type="checkbox"/> Region 6 <input type="checkbox"/> Region 7 <input type="checkbox"/> Region 8		
MOST IMPACTED AND DISTRESSED BENEFIT		
<p>Please indicate whether the proposed project will benefit a most impacted and distressed (MID) area, as defined either by A or B (please select one and fulfill all requested information for the column selected):</p>		
<input type="checkbox"/> A) Project benefits a parish that was previously determined by HUD to be Most Impacted and Distressed as a result of the 2016 Floods. Parish Name: _____	<input type="checkbox"/> B) Project benefits a parish that has been identified by the State of Louisiana as LA-identified Most Impacted and Distressed as a result of the 2016 Floods in accordance with the draft CDBG-MIT Action Plan. Parish Name: _____	



SECTION D. PLANNING REQUISITES

PLAN ALIGNMENT	
Every proposed project must demonstrate alignment with current applicable local and state plans. Please indicate alignment of the proposed projects with plans noted below. Note that the project does not need to be listed in the plan but must demonstrate that it is not in conflict with stated goals and objectives, including those outlined in the Mitigation Needs Assessment of the state's proposed Action Plan .	
Plan	Plan is applicable
State Plans	
State Hazard Mitigation Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Coastal Master Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Wildlife Action Plan (critical/threatened habitats and species; SGCN; invasive species)	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Inland Water Body Management Plan ¹	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Scenic River Management Plan ²	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Statewide Transportation Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Mitigation Needs Assessment of the state's proposed Action Plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Local Plans	
Local hazard mitigation plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Local master plan	<input type="checkbox"/> Yes <input type="checkbox"/> No
Stormwater or floodplain management plan, as applicable	<input type="checkbox"/> Yes <input type="checkbox"/> No
Natural resource and/or open space management plan, as applicable	<input type="checkbox"/> Yes <input type="checkbox"/> No
Other local plans or ordinances, as applicable <i>List:</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

¹ Inland Waterbody Plans can be found at Louisiana Department of Wildlife and Fisheries' website at: <http://www.wlf.louisiana.gov/fishing/waterbody-management-plans-inland>

² Scenic River Management Plans can be found at Louisiana Department of Wildlife and Fisheries' website at: <http://www.wlf.louisiana.gov/management-plans>